**SHEPHERD I.S.D. HEALTH SERVICES**

1401 S. Byrd Ave.

Shepherd, Texas 77371

Primary School

936-628-3302

FAX: 936-628-6459

Intermediate School

936-628-6764

FAX: 936-628-6507

Middle School

936-628-3377

FAX: 936-628-6749

High School

936-628-3371

FAX: 936-628-6986

**To the parent/guardian of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**For the management of Diabetes at school,**

**Please submit the signed Diabetes Medical Management Plan (Doctors Orders for Diabetes Care)** from your child’s personal diabetes health care team to the school nurse as soon as possible, at the beginning of each school year, and when there are changes in your child’s diabetes care plan.

Provide specific information to the school health team about your child’s diabetes and performance of diabetes care tasks at home.

* Inform the school nurse or designated school staff about any changes in your child’s health status or medical orders.
* Provide all supplies and equipment necessary for implementing your child’s health care and education plans. These include:
* Blood glucose monitoring equipment (meter and glucose strips)
* Lancing Device + Lancets
* Alcohol Pads
* If child is on a pump, please provide extra vial of insulin, infusion set, cartridge and batteries.
* Supplies for [insulin](http://ndep.nih.gov/publications/PublicationDetail.aspx?PubId=97#insulin) administration-extra insulin and needles in case of pump failure
* Urine or [blood ketone testing](http://ndep.nih.gov/publications/PublicationDetail.aspx?PubId=97#blood-ketone-testing) supplies
* Snacks – longer last carbs (i.e.: peanut butter crackers, cookies)
* [Quick-acting glucose](http://ndep.nih.gov/publications/PublicationDetail.aspx?PubId=97#quick-acting-glucose) products (i.e.: Juice or Glucose Tabs)
* Glucagon emergency kit.
* Consult with the clinic staff to monitor supplies and replenish them, as needed; refill or replace supplies that have expired. Make sure medications have a current pharmacy label.
* Notify the clinic staff if your student will be going on a field trip or participating in school sponsored activities so that medications can be sent with your student and training of school staff can be accomplished.

Thank-you for your help!

Under HB 984, Shepherd ISD has trained employees who serve as Unlicensed Diabetes Care Assistants at each campus to provide diabetes management and care services if a nurse is not available, when a student needs such services. Such services include blood glucose monitoring, the administration of insulin or, in an emergency, glucagon, and other care as indicated with Doctor orders.